## Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

## **INVITATION TO BID**

**PURCHASE REQUEST NO: 9-25-05-0880** 

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS.** 

ITEM#	QTY.	UNIT	ARTICLES U PRICE	TOTAL
	/ i	Deli	ivery Te <mark>rm: (All Lots) 15 Working Da</mark> ys upon receipt <mark>of P.O.</mark>	
1	300	bottles	I.V. Fluids, Magnesium Sulfate 20 ml (Plastic Bottles)	
1	300	bottles	Lot 2 I.V. Fluids, Mannitol 20%, 500 ml solution (Plastic Bottles)	
1	4500	bottles	Lot 3 I.V. Fluids, Lactated Ringer's, 1 Liter (Plastic Bottles)	
1	300	bottles	Lot 4 Sterile Water 50 ml for injection (Plastic Bottles)	
1	3,000	bottles	lot 5 I.V. Fluids, Dectrose +Lactated Ringer's 5%, 1 Liter Solution (Plastic Bottles)	
1	500	bottles	Iot 6 I.V. Fluids, Dextrose in Water 5%, 250 ml Solution (Plastic Bottles)	
			<ol> <li>Note:</li> <li>Must submit a copy of CPR/CLIDP during the bidding</li> <li>Must submit a sample of their products offered during the bidding or within seven (7) working days thereafter except for suppliers who have already delivered the same brand of medicines to the San Carlos City Hospital. Expiration date of samples must be at least 2 years.</li> </ol>	
			3. Product offered must have at least 2 years expiration date from date of delivery. Winning supplier must provide a guarantee letter to pull-out and replace near expiry items 3 months prior to expiration date once the delivered item has less than 2 years expiration date from delivery date.	
	PURPOSE:		4. Must submit a Valid License to Operate (LTO) issued by the FDA x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-	

Name / Signature of Representatives

Form & Amount of Bid Security

Company Name / Business Name & Address

## INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 9-25-05-0880 DATE : May 19, 2025

**PURPOSE:** FOR USE OF SAN CARLOS CITY HOSPITAL, THIS CITY.

OFFICE: CITY HOSPITAL

Lot 1

Lot 2

Lot 3

Lot 4

Lot 5

Lot 6

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., June 10, 2025

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check/ Surety Bond Bank Draft/Guarantee (2% of ABC) (5% of ABC) 18,000.00 360.00 900.00 36,000.00 720.00 1,800.00 315,000.00 6,300.00 **15**,750.00 15,000.00 300.00 750.00 300,000.00 6,000.00 15,000.00 50,000.00 1,000.00 2,500.00

## TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank

in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank:

Provided, however, that it shall be confirmed or

authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

 c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Five percent (5%) of the ABC (See above)

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 1,000.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- 4. Your price offer must be valid for 120 calendar days.
- **5.** Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- **6.** Submit Omnibus Sworn Statement duly notarized, together with your bid.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- 8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE